



Job Description

Job Title	Casual Retail Supervisor
Reporting To	Head of Retail
Department	Merchandise

Term: Casual Hours

Overall Purpose

To supervise members of merchandise casual staff within the Merchandise department at Silverstone Circuit.

To assist us in becoming a nationally recognised, family focused and financially successful leisure destination with motor sport at its heart.

Key Responsibilities

- Manage the team of casual assistants – manage breaks, ensure standards are met.
- Stock replenishment to maximise sales
- Ensure end of day processes (cashing up, etc.) are delivered to company standards.
- Deal with customers courteously and professionally.
- Operate cash registers.

Teamwork

- Work with the staff to ensure maximum sales.
- To train staff in areas and promote excellent customer service.
- Coordinate and participate in staff training as required.

Finance:

- Follow cash handling procedures accurately and as instructed by management.
- Ensure staff are operating tills correctly.
- Ensure the point of sale of products is optimally displayed to drive sales.

Silverstone Circuits Ltd

Jimmy Brown Centre, Silverstone Circuit, Northamptonshire, NN12 8TN, United Kingdom
+44 (0)844 3728 200 info@silverstone.co.uk www.silverstone.co.uk
Company No. 882843 VAT No. GB 170160935 Registered in England and Wales



Knowledge, Skills & Qualifications

- Excellent customer and client awareness at all times.
- Confident individual with good inter-personal skills.
- The highest standard of personal presentation.
- A strong leader – able to cope under pressure in a busy and fast paced environment.
- Full clean UK driving licence.
- Flexible approach to working hours, including weekends.
- Retail experience essential.

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