



## VENUE



The Venue Services team is responsible for the maintenance, set up and breakdown of all events at the iconic Silverstone Circuit. They look after an area of 400+ acres including all buildings onsite, the pits and paddocks, WRX rally circuit, 4x4 course and rally stage. They implement any changes to the circuit in relation to safety regulations from the FIA or FIM governing bodies as well as handling day to day operations of any activity at the venue. They also manage the private network of mains water and power usage/consumption onsite. Full training will be provided for operating machinery such as forklifts, telehandlers, MEWPs and 180 or 360 excavators.

As we ask for a special set of skills and qualities, we offer great benefits in return. In addition to a competitive salary you will enjoy a variety of Silverstone Perks. These include a great range of discounts through Perkbox, 25 days annual leave plus bank holidays, Silverstone uniform, free parking, discounts on onsite catering. Additionally, there are all the benefits of working at the circuit – Guest Passes for all race calendar events, exclusive friends & family discounts and offers on our Drive Experience products and Merchandise.

We appreciate the effort that goes into making Silverstone events memorable for our customers and like to do the same for our team by coming together for a number of social events. We promise career-minded people challenges, recognition and development opportunities.

### **Silverstone Circuits Ltd**

Jimmy Brown Centre, Silverstone Circuit, Northamptonshire, NN12 8TN, United Kingdom  
+44 (0)844 3728 200 [info@silverstone.co.uk](mailto:info@silverstone.co.uk) [www.silverstone.co.uk](http://www.silverstone.co.uk)  
Company No. 882843 VAT No. GB 170160935 Registered in England and Wales



<b>Job Title</b>	Venue Services Operative
<b>Reporting To</b>	Venue Services Team Leader
<b>Department</b>	Venue Services
<b>Hours</b>	40 hours per week

### **Job Purpose**

As part of the Venue Services Team, you will ensure that the venue and facilities are maintained to the highest standards and fully functional at all times. Duties include both indoor and outdoor work as directed by the Team Leader.

### **Role Responsibilities**

- Ensuring compliance with Health & Safety standards
- Assisting with event set up and venue preparation
- Assisting with the break down for all events
- Undertaking maintenance and repair work of the venue, race track and buildings
- Ensuring the race track is maintained to safety and quality standards, presentable and operational
- Working weekend events and willing to work additional and at times long and unsociable hours, as per the Venue Team rota
- Reporting hazards and accidents quickly and correctly
- Litter and waste disposal

### **Team/Performance Standards & Responsibilities**

- Maintaining a safe working environment at all times
- Being punctual and presentable
- Conscientiously completing all tasks to a high standard and within agreed time frames
- Upholding the professional image and culture of the Silverstone Team at all times
- Making decisions using own initiative whilst conforming to company Health & Safety policy
- Supporting the Silverstone team to deliver high standard customer experience and service

### **Key Relationships**

- Responsible to the Venue Services Team Leader
- Direct relationship with the Venue Service Foreman and team
- All internal departments

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- External contractors and customers

#### **Knowledge, Skills & Qualifications**

- Experience within a similar role, including outdoor working
- Knowledge of Health & Safety practices
- Understanding of risk assessment procedures
- Experience of manual handling tasks
- Experience operating forklift/telehandler/MEWP/180 or 360 excavators (desirable)
- Positive work ethic
- Committed to providing great customer service
- Team player
- Self-motivated and proactive
- Good communication skills
- Clean driving licence
- Carpentry qualification (desirable)

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